

Building Permit Application City of McCallsburg

Please read through all the attached pages. The applicant is responsible for following all the requirements and meeting all the deadlines. Any questions may be directed to the City Clerk at 515-432-2242. Please leave a message if you cannot call during business hours.

When doing the scale drawing of your new construction, please use a ruler and indicate all directions, streets, and property lines. Also indicate all setbacks. Setbacks are measured from the roof drop line. Also remember that the street is 66 feet wide, and the setback starts from the edge of the street.

All permanent structures require a building permit, including patios, storage sheds, garages, swimming pools, and fences.

Application for Permit to Build

Date _____

I, _____ (print name), hereby make application for a permit to build, re-build, construct an addition, upon the following described real estate located within the Incorporated City of McCallsburg, Story County, Iowa.

1. Legal Description: Lot _____, Block _____, _____ Addition.

2. Street Address: _____

3. Dimensions of property: _____ feet by _____ feet.

4. The size of the _____ (type of construction) will be _____ feet by _____ feet, and will be _____ feet in height.

5. Construction materials will be _____

6. Approximate cost of construction (materials and labor) will be _____.

7. Said construction will be _____ feet from the North lot line,
_____ feet from the West lot line,
_____ feet from the South lot line, and
_____ feet from the East lot line.

8. There will be _____ outside openings (doors, gates) of the following sizes:

- | | | |
|----------|----------|----------|
| 1. _____ | 3. _____ | 5. _____ |
| 2. _____ | 4. _____ | 6. _____ |

ALL PERMITS MUST BE PAID FOR AND RETURNED TO THE CITY OFFICE BEFORE AN APPROVED BUILDING PERMIT WILL BE ISSUED.

ALL PERMIT APPLICATIONS MUST BE RECEIVED BY THE CITY CLERK, OR PLANNING AND ZONING, BY THE 20TH OF THE MONTH FOR REVIEW AT THE FOLLOWING COUNCIL MEETING. THERE WILL BE NO EXCEPTIONS.

PERMIT APPLICATIONS MUST BE COMPLETELY FILLED OUT, OR THEY WILL NOT BE CONSIDERED.

CONSTRUCTION MUST BEGIN WITHIN 6 MONTHS OF ISSANCE OF PERMIT, OR PERMIT IS VOID.

Signature of Applicant _____

On the graph paper (available in the City Office), draw the construction to approximate scale. Include all existing buildings. Indicate directions. Indicate all dimensions of the construction, and distance to all lot lines.

NEW RESIDENTIAL BUILDING

Permits needed: building, sewer, and plumbing (water). These must all be returned to the City Office and paid for before an approved building permit will be issued.

Application Procedure:

1. Applications available in the City Office during office hours or the city's website www.mccallsburg.com . They can be mailed if requested.
2. Fill in all necessary information and return completed application with required fee to the City Office by the 20th of the month for consideration at the following Council Meeting.
3. Application will be granted or denied following review by Planning and Zoning, and the City Council.
4. If the application meets all necessary requirements, as set forth in the City Code, and all fees have been paid; a building permit will be issued. This permit must be posted in a conspicuous place before any work is started.

Permit Fees

Building Permit:

- A. FENCE, DECK, PATIO, PORCH, SHED (less than 72 square feet), PLAYHOUSE, CHILD'S CLIMBER - **\$15.00**
- B. SHED (over 72 square feet) GARAGE, POOL - **\$35.00**
- C. HOUSE, DUPLEX, TOWNHOUSE - **\$100.00 for first 1,000 square feet; and \$20.00 per each additional 100 square feet.**

1200 square feet - \$140.00	2000 square feet - \$300.00
1500 square feet - \$200.00	2500 square feet - \$400.00
1800 square feet - \$260.00	3000 square feet - \$500.00

Sewer Permit: \$380.00

Water (plumbing) Permit: \$25.00, there is also a connection fee of a minimum of \$150.00; this may be higher depending on the actual cost to the City of connecting the property to the water system. There is a \$100 deposit required before water will be turned on. This is refunded after two years of regular, on time, payment of the utility bill.

5. If the application is denied, a hearing before the Board of Adjustment may be requested, by making application to the City Clerk and paying the \$50.00 fee.
6. A public hearing date will be set by the Zoning Board of Adjustment. Notice of the hearing will be posted at least two weeks prior to the hearing, with notices sent to all Board of Adjustment members. It is the responsibility of the person requesting the Variance to contact all neighbors.

FOR ADMINISTRATIVE USE ONLY:

Planning and Zoning comments:

<i>Member</i>	<i>Signature</i>	<i>Date</i>	<i>Approve</i>	<i>Disapprove</i>
Kim_				
Nelson				
Brent_				
Smith				
Scott_				
Lundquist				
Tim_				
Sarver				
Jon_				
Muntz				

Board of Adjustment comments:

<i>Name</i>	<i>Signature</i>	<i>Date</i>	<i>Approve</i>	<i>Disapprove</i>
Chris				
Barten				
Don_				
Knott				
Dallas_				
Gould				
Kirby_				
Christensen				
Stan_				
Vigness				

City Council comments:

<i>Name</i>	<i>Signature</i>	<i>Date</i>	<i>Approve</i>	<i>Disapprove</i>
Scott_				
Anderson				
Ken				
Tiarks				
Bill				
Lytle				
David_				
Muth				
Jeff_				
Wells				